

Livingston Parish Airport District Board Meeting Minutes

Date: Monday, February 9, 2026

Time: 5:00 pm

Location: 20400 Government Blvd, Livingston, LA 70754

Call to Order:

Mrs. Delia Taylor (Chair) conducted the meeting. A formal call-to-order statement and exact start time are not captured in the transcript.

Invocation and Pledge of Allegiance:

Invocation was delivered by Mr. Wayne Mack.

The Pledge of Allegiance was led by Mr. Sibley.

Roll Call and Quorum

Members present (5):

Mrs. Delia Taylor (Chair)

Mr. Wayne Mack

Mr. Alvin Sibley

Mr. Dana Rushing

Mr. L.J. Relle

Members absent (4):

Mr. Denver Cassels

Mr. Brent Ballard

Mrs. Jerri Bankston

Mr. Jamie Felder

A quorum was declared.

Also present:

Ms. Lisa Casas

Mr. Jacob Lusky (GIS Engineering)

Ms. Erin Broussard (Alvin Fairburn & Associates)

Mr. Eddie Eydelle via Cell Phone (Alvin Fairburn & Associates)

Approval of Prior Meeting Minutes:

Approval of minutes — January 12, 2026 meeting

The Chair noted the January 12, 2026 minutes did not include the reported balances for the General Fund and Special Projects Fund. The minutes will be updated to include those balances and brought back for approval at the next meeting. No vote was taken.

Reports and Updates:

A. Economic Impact Project Update

The Chair provided an update on an economic impact presentation under development with Dr. Loren Scott, including the need for a year-by-year breakdown of funds received (including

DOTD and Capital Outlay) compared to Parish contributions, with discussion of a potential April presentation timeframe.

B. General Aviation Coordination Update

Mr. Relle provided an update regarding a statewide general aviation coordination call led by KREG Director Jason Ball regarding improved representation and communication among municipal and general aviation airports.

Unfinished Business and New Business:

A. Award of Construction Contract, Funded by FP&C — Hendrick Construction (runway turnarounds / taxiway partial depth)

Motion: Award the contract to Hendrick Construction for runway turnarounds and taxiway partial depth in the amount of \$2.712 million.

Moved by: Mr. Relle

Seconded by: Mr. Mack

Vote: Approved (no opposition noted).

B. Award of Construction Contract, Funded by DOTD — Hendrick Construction (runway and apron partial depth)

Motion: Award the contract to Hendrick Construction for partial depth construction on the runway and apron in the amount of \$1.3 million.

Moved by: Mr. Sibley

Seconded by: Mr. Dana Rushing

Vote: Approved (no opposition noted).

C. Authority for Chair to sign DOTD sponsor state agreement

Motion: Authorize the Chair to sign the DOTD sponsor state agreement when provided.

Moved by: Mr. Relle

Seconded by: Mr. Mack

Vote: Approved (no opposition noted).

D. Wetlands / environmental status update

An update was provided regarding wetlands review and potential expansion of evaluation/delineation needs beyond LPAD-owned property in approach and safety areas, including discussion of access, authority, and the use of public funds. No formal action was taken.

E. NPIAS Application Atatus / Benefit-Cost Analysis (BCA)

Motion: Formally request/authorize proceeding with the benefit-cost analysis as discussed.

Moved by: Mr. Mack

Seconded by: Mr. Sibley

Vote: Approved (no opposition noted).

F. Audit compliance questionnaire and resolution

Motion: Adopt the compliance questionnaire as presented by Hebert-Johnson CPAs.

Moved by: Mr. Dana Rushing
Seconded by: Mr. Sibley
Vote: Approved (no opposition noted).

Motion: Authorize the Chair to sign the associated resolution for the annual audit.
Moved by: Mr. Mack
Seconded by: Mr. Relle
Vote: Approved (no opposition noted).

Financial Report:

Ms. Lisa Casas presented the financial report, including balances to actual, with balances as of February 2, 2026 as follows:

General Fund Balance: \$110,918.25

General Fund bills outstanding: \$1,234.89

Special Projects Fund Balance: \$2.63

Capital Outlay bills not yet sent to the State: \$46,613.37

Capital Outlay bills for which payment was not received from the State: \$25,293.42

Motion: Accept/approve the financial report as presented.
Moved by: Mr. Sibley
Seconded by: Mr. Rushing
Vote: Approved (no opposition noted).

Motion: Transfer \$100 from the General Fund to the Special Projects Fund to cover check/ledger order charges discussed to keep a minimum balance of approximately \$100.00
Moved by: Mr. Dana Rushing
Seconded by: Mr. Wayne Mack
Vote: Approved (no opposition noted).

Invoices and Payments:

A. Capital Outlay invoice for submission to the State

Motion: Submit Richard Price Contracting invoice No. 4 to the State for payment in the amount of \$46,613.37.

Moved by: Mr. Sibley
Seconded by: Mr. Wayne Mack
Vote: Approved (no opposition noted).

B. General Fund invoices

1. Ms. Casas bookkeeping/1099 invoices Invoice #5666 — \$450.00.

Motion: Approve payment of Ms. Casas invoices (in globo) to be paid upon receipt of checks.

Moved by: Mr. L.J. Relle
Seconded by: Mr. Wayne Mack
Vote: Approved (no opposition noted).

2. LAMA membership renewal

Motion: Approve payment of LAMA invoice #303 for \$400.00.

Moved by: Mr. Sibley

Seconded by: Mr. Wayne Mack

Vote: Approved (no opposition noted).

3. Livingston Parish News

Motion: Approve payment of the Livingston Parish News invoice for \$312.00.

Moved by: Mr. Wayne Mack

Seconded by: Mr. Sibley

Vote: Approved (no opposition noted).

4. Telephone - GoTo Communications

Motion: The recurring auto-draft telephone expense of \$44.89 was noted

Moved by: Mr. Relle

Seconded by: Mr. Rushing

Vote: Approved (no opposition noted).

Discussion of paid administrative assistance was tabled to the next meeting by consensus.

Policy and Procedures:

A. Addition to agenda — public documents request procedure

Motion: Add the public documents request procedure item to the agenda.

Moved by: Mr. Wayne Mack

Seconded by: Mr. L.J. Relle

Vote: Approved unanimously (as stated in transcript).

B. Adoption — public documents request procedure

Motion: Approve the public documents request procedure as presented for inclusion in LPAD policies and procedures.

Moved by: Mr. Wayne Mack

Seconded by: Mr. L.J. Relle

Vote: Approved (no opposition noted).

Meeting schedule and upcoming items:

Next regular meeting: March 9, 2026.

Adjournment:

Motion: Adjourn.

Moved by: Mr. Dana Rushing (as transcribed)

Seconded by: Mr. Wayne Mack (as transcribed)

Vote: Approved (no opposition noted).

Adjournment time: 6:15pm